

**Malabam Health Board Aboriginal Corporation
Operational Plan 2014-2015**

Priority Area	Aim (What are we trying to do?)	Strategies (How are we going to do it?)	Measure (How will we know how we're going?)	Timeframe (How long will it take?)	Responsible (Who is responsible?)	Funding (What funding is provided?)
Sustainability	Meet the reporting requirements of statutory funding bodies	Funding reporting submitted	Reporting satisfy funding body requirements	Quarterly / six monthly 2014/2015	CEO/CFO	OATSIH; Department of Health and Ageing; Department of Social Security
	Set and monitor budgets; ensure income / expenditure is within budget	Prepare and monitor budgets in collaboration with Lowrys Accountants	Monthly reporting against YTD budget occurs and the board is kept informed	Monthly 2014/2015	CFO/CEO	
	Utilise funding to an optimal level for service delivery	All funding is utilised for service delivery	Services occurring: unspent funds not being returned to funding bodies	Ongoing	CEO/CFO/ Managers	
	Maximise self generated funding	Investment of funds; accommodation and vehicle hire to service providers	Investment of funds occurring; accommodation / vehicles are being hired	Ongoing	CEO/CFO	
	Meet external auditing requirements	External audit occurs	Audit tabled at AGM and included in annual report	November 2014	CEO/CFO	

	Minimize risk to the organization	Adhere to the key performance indicators linked to the OATSIH Risk Assessment	Key performance indicators are met; risk rating is low/medium; three year multi funding agreement in place with OATSIH	June 2015	CEO/CFO/Managers	
Branding	To be consistent in the presentation of the corporations brand	Establish and promote one logo brand for the organization	Brand is established and implemented on website, letterhead, vehicles and uniforms	June 2015	CEO/Managers	
Service Delivery Growth	Malabam Health Board and the Maningrida Health Clinic become the one entity under the NT Government concept of Regionalisation	Current business arrangements between NT Health and Malabam Health Board are reviewed, consolidated and reflected in an MOU	Malabam Health Board, NT Health and OATSIH have regular dialogue on funding and working relationships that indicate a shared goal towards achieving Regionalization	June 2015	CEO / Board	
	Develop opportunities to create additional Primary Health Care Services that enhance service delivery	Determine PHC services required to overcome service delivery gaps within the community	Service gaps identified and new services implemented to cover gaps	Ongoing	CEO/Managers/Board	

	Maintain and increase Allied Health visiting services	Maintain a sound working relationship with NT Medicare Local	Additional visiting services are coming to Maningrida as they become available through the NT Medicare Local	Ongoing	CEO/ Managers	
	Work with the Maningrida Health Clinic to increase the proportion of eligible community members receiving health assessments, GP medical plans, team care arrangements and Mental Health care plans	Assist in implementing the Camp Based Model of Care	Camp Based Model of care implemented	September 2014	CEO/Board	
Capital development	Build a facility to adequately accommodate all Primary Health Care staff; secure additional living accommodation for staff	Negotiate funding opportunities with funding bodies and philanthropic organizations	Funding has been secured; NLC approve use of land; building plans endorsed	June 2015	CEO / Board	
Strong Governance / Innovative Leadership	Board members have acquired sound decision making skills;	Board members are given the opportunity to participate in	Governance training has taken place; Board members serve	June 2015	CEO / Board	

	they are entrepreneurial and contemporary in their decision making	governance training on an annual basis; they meet with other members of Aboriginal Medical Services; They are fully supportive to Regionalization occurring	the prescribed term of two years; they have met with other representatives from other Aboriginal Medical Services through AMSANT forums; Regionalization is underpinning the PHC model of service delivery			
Cultural Integrity	Strong cultural connect between Malabam Health Board and the Maningrida community	Community members encouraged to become board members; Traditional Owners and Elders are board members	Board comprises full membership of eight members; some of the members on the board are Traditional Owners and Elders; Board members serve the prescribed term of two years on the board	June 2015	CEO / Board	
Internal Culture	There is a high retention rates of staff and a cohesive workforce	Annual performance review of staff; staff satisfaction survey takes place; training and professional development provided for staff;	Annual reviews have occurred; satisfaction survey completed; staff have been supported with training and professional	June 2015	CEO / Managers	

		monthly staff meetings are held; Employee Assistance Program is supported and promoted; policies and procedures are reviewed and up to date	development; the Employee Assistance Program is being utilised by staff; policies and procedures have been reviewed and updated			

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